### **Comparisons of Job Characteristics**

Focus Occupation: First-Line Supervisors of Personal Service Workers (39-1021)

**Associated Occupation: Customer Service Representatives (43-4051)** 

Compare Knowledge
Compare Skills
Compare Abilities
Compare Detailed Work Activities
Compare Tools and Technologies

<<	Focus occupation element is much lower
<	Focus occupation element is lower
0	Focus occupation element is at a similar level
>	Focus occupation element is at a higher level
>>	Focus occupation element is at a much higher level

be required

#### Knowledge Similarity of Focus Occupation to Associated Occupation: 49 Focus Occupation: First-Line Supervisors of Personal Service Workers (39-1021) Associated Occupation: Customer Service Representatives (43-4051) Average **Associated** Focus **Associated Occupation's** Occupation's Rating, All **Evaluation of Focus Occupation** Occupation's **Key Knowledge Elements** Occupations Rating Rating Customer and Personal 11.3 15.2 15.2 Current knowledge level may be sufficient Service Extensive education and/or training may 7.3 12.2 9.3 Clerical

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

### **Skills**

Similarity of Focus Occupation to Associated Occupation: 88

Focus Occupation: First-Line Supervisors of Personal Service Workers (39-1021) Associated Occupation: Customer Service Representatives (43-4051)

Associated Occupation's Key Skills Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Active Listening	11.0	12.6	12.1	Current skill level may be sufficient	
Service Orientation	7.9	11.6	10.7	Current skill level may be sufficient	
Persuasion	7.4	10.6	9.8	Current skill level may be sufficient	
Negotiation	6.8	9.0	9.0	Current skill level may be sufficient	

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

#### **Abilities**

Similarity of Focus Occupation to Associated Occupation: 90

Focus Occupation: First-Line Supervisors of Personal Service Workers (39-1021) Associated Occupation: Customer Service Representatives (43-4051)

Associated Occupation's Key Abilities Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Oral Expression	12.4	13.3	14.4	0	Current ability level may be sufficient
Oral Comprehension	12.5	13.1	13.7	0	Current ability level may be sufficient
Speech Clarity	10.2	11.8	11.1	0	Current ability level may be sufficient
Speech Recognition	9.9	11.8	10.7	<	Some improvement in abilities may be required
Written Expression	9.8	11.0	11.4	0	Current ability level may be sufficient
Written Comprehension	11.0	10.8	10.3	0	Current ability level may be sufficient
Near Vision	11.1	10.3	9.7	0	Current ability level may be sufficient
Problem Sensitivity	11.1	10.0	12.3	>	Current ability level is likely sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

# **Activities that Both Occupations Have in Common**

Similarity of Focus
Occupation to Associated
Occupation: 62

Focus Occupation: First-Line Supervisors of Personal Service Workers (39-1021) Associated Occupation: Customer Service Representatives (43-4051)

Work Activities	Exclusivity of Activity
Conduct training for personnel	30
Prepare reports	8
Resolve customer or public complaints	54

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

## **Tools and Technologies that Both Occupations Have in Common**

Similarity of Focus
Occupation to Associated
Occupation: 88

Focus Occupation: First-Line Supervisors of Personal Service Workers (39-1021) Associated Occupation: Customer Service Representatives (43-4051)

Tools and Technologies	Exclusivity
Business function specific software	1
Computer printers	2
Computers	1
Content authoring and editing software	1
Duplicating machines	6
Finance accounting and enterprise resource planning ERP software	2
Industry specific software	1
Information exchange software	1
Network applications software	1
Personal communication devices	2

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.